



DATTA MEGHE INSTITUTE OF MEDICAL SCIENCES

[Deemed to be Univeristy]

Conferred 'A' Grade status by H.R.D. Ministry Govt. of India.

Re-accredited by NAAC (3rd Cycle) with 'A+' Grade

Placed under Category-I (Graded Autonomy) by UGC

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NOTIFICATION

As approved by the Hon'ble Vice Chancellor, DMIMS (DU), the Quality Policy at Datta Meghe Institute of Medical Sciences (Deemed to be University), Sawangi (Meghe), Wardha has been prepared as under and shall be implemented with immediate effect.

Quality Policy

The Quality policy of DMIMS (DU) echoes the core values of National Assessment and Accreditation council (NAAC), University's vision & mission and National as well as Global perspectives regarding Quality in Higher education (HE). The policy further consolidates the quality parameters of National and International rankings and accreditation bodies and is aligned with the legislation and governing regulations that are fundamental for work on quality. It encompasses academic integrity, research, community engagement, administrative support and infrastructure at university level and in individual areas of activity. It essentially takes into consideration the academic perspective, stakeholder's perspective and obligations of public authority. This policy shall serve as a solid foundation for University's work on quality standards, anchored to future insights and evolving perspectives.

The Internal Quality Assurance Cell (IQAC) of DMIMS shall continuously strive to Assure, Sustain and Enhance quality in all its Academic and Administrative transactions and establish quality consciousness in every stakeholder of the University. Since quality is a continuous process, IQAC shall be an Institutionalised mechanism of DMIMS and shall pave way for internalization of National and International quality parameters through its consistent, credible and catalytic efforts. The composition of IQAC shall be governed by the guidelines of NAAC from time to time. Organisationally, the Governing board and Vice-Chancellor shall have overarching responsibility for establishing quality benchmarks of University activities. The



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Governing board shall validate the Perspective Development Plan and Policy for Quality Assurance and Quality Enhancement. Vice-chancellor shall establish overarching quality system and provide right conditions for quality in University activities through operational management and the allocation of resources.

Underpinning principles of Quality Assurance at DMIMS:

The five core value framework of NAAC shall be the underpinning principles of Quality Assurance at DMIMS i.e. Contributing to National Development, Fostering Global Competencies among Students, Inculcating a Value System among Students, Promoting the Use of Technology and Quest for Excellence.

Objectives of the Policy:

DMIMS has adopted Quality as '*fitness for purpose*', a concept that stresses the need to conform to generally accepted standards such as those defined by an accreditation or quality assurance body, the focus being on the efficiency of the processes at work in the institution in fulfilling the stated objectives and mission.

The Objectives of quality policy, as key drivers of fitness for purpose, set the framework for planning, monitoring and measuring outcomes. They shall facilitate communication with stakeholders such as students, staff, employer, industry, parents and government. It shall commit to widespread involvement of staff, students and other stakeholders in the QA process. Various objectives of the Quality policy shall be segregated into Quality sustenance and Quality enhancement, as follows:



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Quality Sustenance:

1. Dissemination of information on various quality parameters of higher education to all stakeholders
2. Document, Analyse and Recommend strategies leading to quality improvement for various programmes/activities in tune with the Core values of NAAC
3. Facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation for participatory teaching and learning process
4. Encourage self and external evaluation, accountability, autonomy and innovations in higher education
5. Ensure periodical conduct of Academic and Administrative Audit and standardise mechanisms to bridge the gaps as identified in the audit reports.
6. Collect, analyse and suggest remedial initiatives on the basis of feedback from all stakeholders on quality-related institutional processes
7. Critical self-evaluation and rigorous peer review of academic and administrative areas
8. Methodical collection of evidence about service satisfaction and student experience, including external comparisons

Quality Enhancement

1. Identify emerging areas in Higher Education and Quality benchmarks thereof.
2. Ensure application of quality benchmarks in all academic and administrative functions of higher education



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3. Strategize Institutional growth in National and International level in terms of the creation and implementation of the perspective developmental plan
4. Organize inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
4. Ensure adoption and dissemination of best practices
5. Promote use of technology in various functions and processes of the University
6. Act as a catalyst in Internalisation of Quality culture and institutionalization of best practices
7. Provide Leadership in the higher education arena in terms of Mentoring of the other HEIs through various Customized Quality Enhancement initiatives.

Quality Assurance Mechanisms/Framework:

The policy shall apply to all faculties/constituent units of DMIMS, including Off campus and Off-shore campus, through:

1. **Continuous Internal Quality Assurance Mechanisms:** The IQAC shall function within its five defined areas of operation. IQAC in-charge shall be appointed for constituent units and off campus centre to ensure operational uniformity and seamless co-ordination with the central body. Centre for Internal Quality Assurance (CIQA) shall be established for Centre for Distance and Online learning (CDOE) and shall align its functioning as per the role of CIQA enshrined DEB, GOI. Internal Quality monthly review (IQMR) shall be organized to review the functioning of all statutory and non-statutory activities of the University. Quarterly IQAC meeting shall be conducted for review of PDP, advisories from various advisory board, accreditations, rankings, feedbacks & its analysis and various quality initiatives. The recommendations arising out of these



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quarterly meetings shall be submitted to Joint college council and Academic council for consideration and approval.

2. **Periodic External Quality Assurance Mechanisms** : Academic and Administrative Audit (AAA) : There shall be annual internal AAA for reviewing annual targets, revisions in developmental indicators of PDP and interim corrections thereof. External AAA shall be conducted once every three years and IQAC shall submit action taken report on the suggestions put forth by the external Peer team in quarterly IQAC meeting.

Functions of IQAC, DMIMS (DU):

The overall functioning of IQAC shall be driven by evolving quality parameters in higher education from governing councils, National and International accreditation bodies and

1. **Rankings and Accreditations**: This unit shall be responsible to conceptualize, initiate, collate and analyze data and establish processes to actualize the parameters of higher education as enshrined in such National and International rankings (IRAW – International Rankings & Accreditations wing) and accreditations. A road map of Accreditation and Rankings shall be prepared by IQAC and shall spearhead all such participations, analysis and review of University's performance in all such matters. Annual AQAR shall be submitted by IQAC in a timely manner after due approval of Academic council and noting of BOM.
2. **Perspective Development Plan, Quality benchmarks & Best Practices**: This unit of IQAC shall oversee and monitor targets as against PDP indicators on monthly and quarterly basis. It shall internalize Best Practices of constituent units of DMIMS (DU). IQAC shall identify emerging areas in Higher Education and set Quality benchmarks. Impact Analysis of various initiatives with reference to student performance, teaching learning, assessment process and learning outcomes, research, students and other stakeholder feedback, administrative reforms, financial management shall be done by IQAC.



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3. Feedbacks, Audits & Program Evaluation : This unit of IQAC shall be responsible for planning, scheduling, initiating and analyzing feedback of stakeholders mainly learners, alumni , teaching and non-teaching personnel , parents, patients, administrators and peers with regards to Curriculum ,Teaching, Learning, Training, Assessments, Infrastructure and learning resources, Campus ambience, Hostels & Mess facilities etc. Annual FTF interaction of management and competent authorities with various stakeholders shall be organized to ensure participative decision making. It thus encourages self and external evaluation, accountability, autonomy and innovations in higher education. Various feedback mechanisms established by IQAC for Curriculum revisions, Curriculum delivery, technology enabled TLA have been copyrighted and institutionalised.

4. Quality circles and Quality dissemination: This unit shall organize inter and intra institutional events on quality oriented themes and promotion of quality circles among learners. A mechanism of Classroom quality circles shall be created involving a group of students who meet regularly to identify, analyze, solve, and implement solutions to course-related problems. The Collaborative approach shall be an effective tool in bridging three important parameters: quality improvement, student engagement and student learning experience.

5. Mentoring to HEIs: One of the important function of IQAC is to mentor other HEIs regarding guidance and hand holding for introducing core values and quality parameters of NAAC in their processes and application for accreditation. DMIMS shall strive to 'Mentor' other HEIs regarding quality parameters and shall periodically hold sensitisation workshops on quality related themes.

Impact analysis of proposed change: IQAC shall understand the possible implications of a proposed change and limit sizable alteration within existing practices. It shall ensure that whatever changes are proposed is anchored to already existing evidence-based practices at



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Institutional level. It shall determine whether the change is in tune with Institutional goals and objectives and estimate the impact of the proposed change on the project's schedule and cost. It shall also identify the sequence in which the tasks must be performed and how they can be interleaved with currently planned tasks and evaluate the change's priority by estimating the relative benefit, challenges, cost and anticipated risk. IQAC shall identify the tasks required to implement change and estimate efforts needed to complete those tasks. It shall report the impact analysis results to all stakeholders so that they can use the information to help them decide whether to approve or reject the change request.

The Quality policy emphasizes that Quality is a continuous quest to excellence. Hence, the lessons learnt during the implementation of this policy shall be adapted into the originally laid down mechanisms for ensuring its fitness for purpose to emerging knowledge and practices.

IQAC shall thus drive the trinity of quality centricity 'Sustenance, Enrichment and Enhancement' from palpability to evidence based demonstrability.

Registrar
DMIMS (DU)

Copy to:

1. Hon'ble Pro Chancellor, DMIMS (DU)
2. Hon'ble Vice Chancellor, DMIMS (DU)
3. Hon'ble Pro Vice Chancellor, DMIMS (DU)
4. The Chief Coordinator, DMIMS (DU)
5. All the Heads of Institutions, DMIMS (DU)
6. The Principal, FNTCN/SMCON
7. All the Deans, Faculties, DMIMS (DU)
8. The Dean, Examinations, DMIMS(DU)
9. The Director, IQAC
10. The Director, Research & Development, DMIMS (DU)
11. The Director, School of Advanced Studies, DMIMS (DU)



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12. The Director, SHPER, DMIMS (DU)
13. The Director, Personnel & Planning, DMIMS (DU)
14. The Director, Intl. Initiatives /Strategic Planning, DMIMS (DU)
15. The Director, Ph.D Cell
16. Mrs. Manisha Meghe, Director, Sharad Pawar Dental College, Sawangi (Meghe)
17. The Director, Examinations, Assessment and Evaluation, DMIMS (DU)
18. The Director, Admissions, DMIMS(DU)
19. The Joint Registrar/Asst. Registrar, DMIMS (DU)
20. The OSD, DMIMS(DU)
21. The Finance Officer, DMIMS (DU)
22. The Asst. Registrar DMMC, Wanadongri, Nagpur
23. CAOs/AOs/AAOs of all constituent colleges
24. Website Incharge